

MINUTES OF THE UMBORNE INSTITUTE TRUSTEES

Meeting at the Hall

Wednesday, 24 June, 2009, at 7.30pm

Attended: Rob Summers (chairman), Geoff Elliott (secretary), Paul Galloway (treasurer), Liz Gosling, Sue Gush, Neil Shepherd, Janet Coman, Kimmo Evans

Apologies: Paul Forster, Peter Rugg

Minutes of the previous meeting were agreed and signed by the chairman.

Matters Arising: An application for Hallmark status (GE) was deferred, as was an inquiry of Suzette Sprague (RS) about holding a key for the hall.

Correspondence: None

Reports from sub-committees:

Finance and General Purposes: SG had handed over papers to Paul Galloway as the new treasurer. Accounts were being transferred into the new name. No suitable account to hold the bulk of our new building money had yet been found. It was now being held in a Lloyds account, having been transferred from the COI account because of concerns over its security. The total transferred was £37,200. The sum of £100 was left in the COIF account. It was decided to seek a better rate of interest at a later date.

Entertainment and Fundraising: The Steam-Up had raised c £440 and had been much enjoyed. LG thought fewer people had attended and concerns were raised about publicity. It was particularly noted that the date of the event had coincided with the Axe Vale Show and this should be avoided next year.

There were also concerns about the behaviour of some children that put them at risk near the train track. SG suggested that next year there should be a bigger sign saying it was the responsibility of parents to look after their children.

Thanks were given to LG and husband Tony for the use of their garden and miniature railway and for the effort they had put into the event.

Posters had been distributed for the Summer Barbecue. RS would speak to EW about arrangements for the event.

RS asked for volunteers to help him man the door at a cider-tasting festival to be held at the Gerrard Arms, Colyton, on 1 August. The £2 entry fees would be donated to the hall. KE volunteered to help him.

New Hall Development: RS had a quote of £60,000 for a new building. PF estimated £30,000 for all ancillary works. Planning permission would be implied under minor

amendments. It was agreed that we now needed two further quotes on the same design so that we could apply for grants. So far inquiries had not been successful.

JC said that we could hope for a grant from DCC but no more than £24,000. She was handed copies of planning consents by NS. These were not out of date until late 2010. A discussion followed on what savings could be made. The groundworks might be done by ourselves. The kitchen might be left until a later date.

It was decided to plan for building in spring 2010, and Custom Timber Build (UK) Ltd would be asked to pencil our project in for that date.

JC said that further money might be raised from the Making It Local scheme, but first we should see what happened to our application to DCC. It was also suggested that we might inquire whether the offer of £1,000 from the Carew Pole Trust was still available.

Hall Maintenance: KE and RS would trim the ground around the hall.

RS said that the roof leak was in hand and the door lock would be repaired. Mice would be baited. The annual electricity test should be carried out before anyone used the hall. SG would press for the test to be made.

Website: A list of requirements had been given to NS following a meeting that had been held a year earlier. NS said he would have a structure prepared and would email it to trustees. He would also look at the clubs site proposed by SG.

Hall Bookings: GE reported that only the regular bookings had been received.

Any Other Business: None

Next Meeting: This would take place at the hall on Wednesday, 26 August, at 7.30pm.

The meeting closed at 8.55pm.