

MINUTES OF THE UMBORNE INSTITUTE TRUSTEES

Meeting at the Hall

Wednesday 18 June 2008

Attended: Rob Summers (chairman), Geoff Elliott (secretary), Sue Gush (treasurer), Eleanor Wood, Chris Solway, John Pearce, Liz Gosling, Kimmo Evans, Peter Rugg, Suzette Sprague

Apologies: Paul Forster

Minutes: Minutes of the meeting on 18 March 2008 were agreed and signed by the chairman

Matters Arising: Rob Summers reported that alterations had been made to the proposed new constitution by the Charity Commission but that the document would then be complete. It would be put before an extraordinary general meeting of the trust at which members of the community would be invited to take part in the discussion. If agreed, the trust would adopt the new constitution to govern its affairs in future. Posters would need to be put out 14 days before the meeting. It was agreed that this extraordinary general meeting would take place immediately before the next meeting of the trust on Wednesday 20 August.

Sub-committee Reports:

Finance and General Purposes: Treasurer Sue Gush reported that the current account contained £250.04, the building fund £363.10 and the COIF charity account £35,817.05. By the end of June, this latter account would hold more than £36,000. Of this sum, £750 had been raised through marshalling the Grizzly Run and £536 from organising the Ug walk and run.

Entertainment and Fund-raising: Eleanor Wood led discussions on arrangements for the summer barbecue. This would take place on Sunday 22 June at the marquee being hired for the wedding of Andy and Ruhi. There would be barbecued food, a bar licensed until 11pm, a band and a raffle. Preparations would be from 5pm. Admission would be £2, with children under 12 paying £1.

On Saturday 19 July Liz and Tony Gosling would host their annual Steam-Up. Admission would be £1.50 for anyone over 12. Donations would be requested for train rides. There would be book, toy and plant stalls, ice creams, cakes and a raffle.

New Hall Development: Applications for grants from the Clothworkers' Foundation and the Garfield Weston Trust had been unsuccessful. Geoff Elliott was to call Councillor Douglas Hull to find out whether it might be possible to secure some of the windfall money from the sale of Exeter Airport.

Hall Maintenance: Chris Solway had cut grass around the hall and mended fencing. He was thanked.

An electrical safety certificate had not yet been obtained, which meant that recent usage of the hall had probably not been insured. As a result, Geoff Elliott reported that Rosemary Hewson had resigned as hall bookings secretary. It was agreed to send her a letter of thanks for all she had done.

Hall Bookings: Geoff Elliott agreed he would cover Rosemary's absence until a new appointment could be made.

A band was currently using the hall two or three times a week for practice.

Any Other Business: Geoff Elliott said that there was confusion over who did what for the trust and that a meeting of the officers ought to sort out our problems. This was agreed and arranged for Wednesday, 23 June.

Sue Gush reported that we had been approached by insurance brokers wanting to arrange indemnity cover for trustees. It was agreed to ask for a quote and to seek others.

Geoff Elliott said that no progress had yet been made on designing a website for the valley.

It was agreed that the trust would not join the Devon Association of Community Buildings at an annual subscription of £35.

Next Meeting: This would take place at the Hall on Wednesday 20 August after an extraordinary general meeting at 7.30.

The meeting closed at 9.10pm.